

**CAMEROON GENERAL CERTIFICATE OF EDUCATION BOARD**

TECHNICAL AND VOCATIONAL EDUCATION EXAMINATION



JUNE XXXX

INTERMEDIATE LEVEL

|                 |                                                 |
|-----------------|-------------------------------------------------|
| Subject Title   | <b>Information and Communication Technology</b> |
| Paper No        | <b>Paper 3 – Practical</b>                      |
| Subject Code No | <b>0596</b>                                     |

**Group 2**

**Two and a Half Hours**

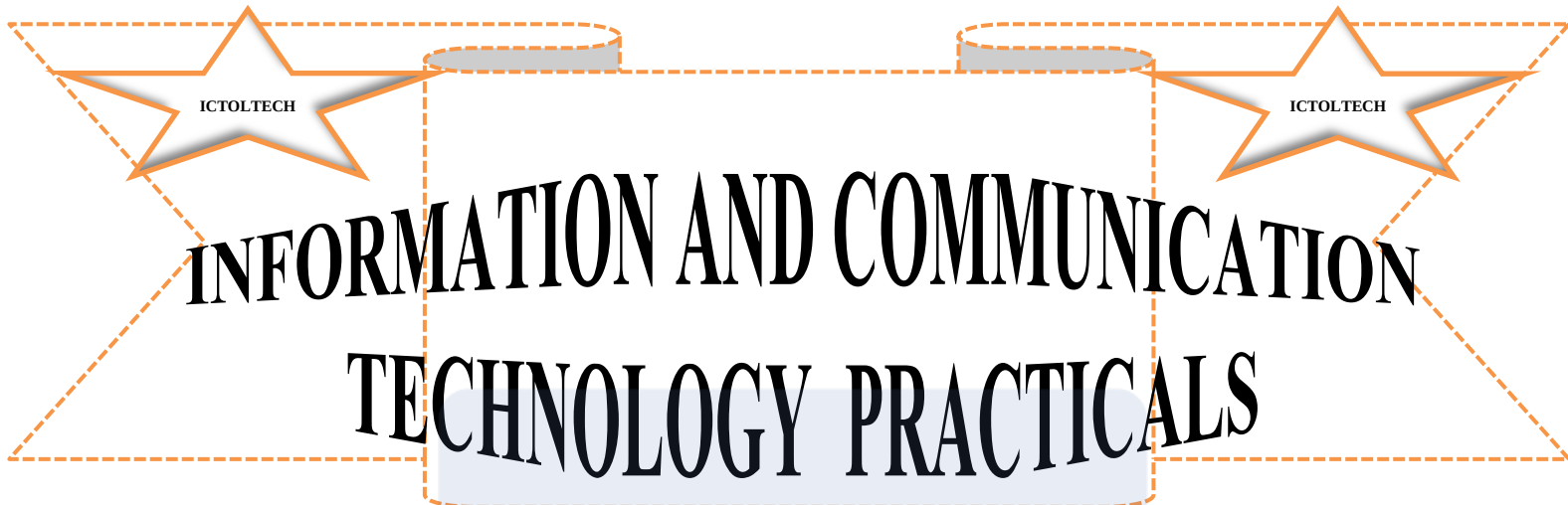
**Answer ALL Questions.**

**You are reminded of the necessity for good English and orderly presentation in your answers.**

*Turn Over*

**Task I 26 Marks.**

- a) Reproduce the diagram below and print a copy . 15 Marks  
b) The phrase “INFORMATION AND COMMUNICATION TECHNOLOGY PRACTICALS” is in Word Art, font size 24pts. 16 Marks



**Task II. 30 Marks**

Open **Task II (Spreadsheet)** from the candidate folder and answer the following questions:

- i) In cell E4, use a spread sheet formula to determine the Rents allowance for Romeo Foncham. 4 Marks  
( NB: **Rents Allowance** = **salary x 15%**)
- ii) Use the auto fill feature in spread sheet to generate the rent allowances for each teacher. 4 Marks
- iii) In cell H4, use a spread sheet formula to calculate Net Pay for Romeo Foncham. 4 Marks  
(**NB: Net Pay = Gross Pay – Tax deductions**)
- iv) Use the auto fill feature in spread sheet to generate the Tax deduction for each teacher 4Marks
- v) Centralize the data in column H, Horizontally and Vertically. 4 Marks
- vi) Align the text in column B to 10% orientation. 4 Marks
- vii) Delete roll 1 of the table i.e the title of the table. 4 Marks
- viii) Save your work and print page one only. 2 Marks

**Task III. 30 marks**

Open **Task III (Database)** from the candidate folder and answer the following questions:

- i. Sort the irregularities table in **descending order** of names.( Z-A) 10 Marks
- ii. Generate a Tabular Form of the irregularities table and save as Form 18 Marks
- iii. Save your work and Print page 2 of your Form. 2 Marks