

**CAMEROON GENERAL CERTIFICATE OF EDUCATION BOARD****Technical and Vocational Education Examination****JUNE XXXX****INTERMEDIATE LEVEL**

Subject Title	PROFESSIONAL COMMUNICATON TECHNIQUES
Subject Code No.	5095
Paper No.	TWO

Duration: 3 HOURS**INSTRUCTIONS TO READERS AND INVIGILATORS**

- 1) **ALL** passages should be dictated by subject specialists.
- 2) The candidates should take down the passages dictated in the **ABO**.
- 3) The transcription of the two passages dictated should be done in the **ABO** with each passage clearly identified.
- 4) The reader should read the passages audibly clearly, pronouncing the words distinctly.
- 5) The reading of the passages should be preceded by the reading of a warm-up exercise, which is a manner of preparing the candidates to get set for the examination proper.
- 6) Words marked "**OUT OF TIMING**" should be dictated out of the examination time.
- 7) The reading of each passages is done **ONLY ONCE**.
- 8) Candidates should take down **ALL** the **TWO (2)** passages dictated.
- 9) Candidates should transcript **ALL** the **TWO (2)** passages dictated to them.
- 10) Five minutes interval should be allowed in-between the two passages.
- 11) The passages read should be handed to Superintendent immediately after dictation.
- 12) The reader should leave the examination centre as soon as he/she finishes the reading of the passages.
- 13) Readers and Invigilators should **STRICTLY** respect the time allowed for the dictation and transcription of both passages which should be **ONE (1) HOUR**.
- 14) No dictionaries should be allowed in the examination room.
- 15) At the end of the located time for the examination, the invigilators should collect the ABO/scripts.

Turn Over