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REPUBLIC OF CAMEROON
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MINISTRY OF SECONDARY EDUCATION

TEACHERS' RESOURCE UNIT
REGIONAL BRANCH FOR THE NORTH WEST

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The Teachers' Resource Unit and the Regional Inspectorate of Pedagogy, in collaboration with Inspectorate of Tertiary Sciences and Technologies NWEBTA	SUBJECT CODE NUMBER 7025	PAPER NUMBER 1
ADVANCED TECHNICAL AND VOCATIONAL EDUCATION REGIONAL MOCK EXAMINATION	SPECIALTY TST	
CANDIDATE NAME: CANDIDATE NUMBER:..... CENTRE NUMBER:	SUBJECT TITLE BUSINESS MANAGEMENT	
ADVANCED TECHNICAL		

Time Allowed: One and a half hours
INSTRUCTIONS TO CANDIDATES:

Mobile phones are **NOT ALLOWED** in the examination room.

1. USE A SOFT HB PENCIL THROUGHOUT THIS EXAMINATION.
2. DO NOT OPEN THIS BOOKLET UNTIL YOU ARE TOLD TO DO SO.

Before the Examination begins:

3. Check that this question booklet is headed "Advanced Tech. -7025 code and subject title—BUSINESS MANAG'T -Paper 1".
4. Insert the information required in the spaces above.
5. Without opening the booklet, pull out the answer sheet carefully from inside the front cover of this booklet. Take care that you do not crease or fold the answer sheet or make any marks on it other than those asked for in these instructions.
6. Insert the information required in the spaces provided on the answer sheet using your HB pencil:

Candidate Name, Centre Number, Candidate Number, Subject Code Number, and Paper number

How to answer questions in this examination:

7. Answer **ALL** the 50 questions in this examination. All questions carry equal marks.
8. Non-programmable calculators are allowed.
9. For each question there are four suggested answers, A, B, C and D. Decide which answer is correct. Find the number of the question on the Answer Sheet and draw a horizontal line across the letter to join the square brackets for the answer you have chosen. For example, if C is your correct answer, mark C as shown below:
[A] [B] [C] [D]
10. Mark only one answer for each question. If you mark more than one answer, you will score zero for that question. If you change your mind about an answer, erase the first mark carefully, and then mark your new answer.
11. Avoid spending much time on any question. If you find a question difficult, move to the next. You can come back to the question later.
12. Do all rough work in this booklet using, where necessary, the blank spaces in the question booklet.
13. You must not take this booklet and answer sheet out of the examination room. All question booklets and answer sheets will be collected at the end of the examination.

1. Some leaders think that environmental problems are changing. This can be seen as
 - A) Controlling information technology
 - B) Controlling diversified workforce
 - C) Controlling ethical standard
 - D) Controlling global operations
2. They break problems down into components, analyse them and come out with concrete decisions. it implies that:
 - A) Managers think analytically and conceptually
 - B) Managers are politicians and analytical
 - C) Managers are responsible and accountable
 - D) Managers work with and through people.
3. One of the advantage of small enterprises are
 - A) A source of innovation in products processes and services
 - B) Processes all the technical and markets techniques
 - C) The performance works for which large companies cannot.
 - D) A sources of competition, thereby stimulating efficiency
4. A system by which personnel receive order from and report to only one supervisor
 - A) Unity of command
 - B) Unity of direction
 - C) Line of authority
 - D) Centralization
5. Government initiative which does not aid small enterprise is
 - A) Loan guarantee scheme
 - B) Loan delinquency scheme
 - C) Reduced corporation tax scheme
 - D) Business expansion scheme
6. According to Adam smith one way innovation increases productivity in industries was through?
 - A) Job enlargement
 - B) Job enrichment
 - C) Scientific management
 - D) *Job specification
7. Henri Fayol places great importance on which management activity
 - A) Managerial activity
 - B) Technical activity
 - C) Financial activity
 - D) Security activity
8. Managers are also employees and separated from owners of organization, a view of
 - A) Henri Fayol
 - B) Charles Babbage
 - C) Max Weber
 - D) Frederick Winslow Taylor
9. The significance of effective planning is?
 - A) Source of employment
 - B) Source of finance to organisations
 - C) Source of motivation
 - D) Source of advertisement
10. Planning which is carried out to achieve departmental objectives could be seen as?
 - A) Tactical planning
 - B) Strategic planning
 - C) Operational planning
 - D) Objective planning
11. Instructions to managers of an organization specifying what role departments are to fulfill for good results is?
 - A) Evaluation plans
 - B) Implementation of plans
 - C) Corporate plan
 - D) Competition plan
12. A statement which is a starting point and without a time bound is ?
 - A) Unit objective
 - B) Mission objective
 - C) Corporate objective
 - D) Departmental objective
13. The main economic prospect theory of companies is?
 - A) Customer loyalty
 - B) New product development
 - C) Social responsibility
 - D) Profitability
14. The material requirement guideline should be provided by ?
 - A) Marketing policy
 - B) Procurement policy
 - C) Production policy
 - D) Finance policy
15. Policies of an organization can be communicated through?
 - A) Memorandum of association
 - B) Article of association
 - C) Minutes of meeting
 - D) Good policies
16. The process through which Vatican agency transfers responsibility in hierarchy is through?
 - A) The principle of responsibility
 - B) The principle of command
 - C) The principle of span management
 - D) The principle of delegation
17. The general manager of Guinness Cameroon S.A is MR Ashu peter while Mr Ngwa Michael is production manager who can also control the production machine who is MR Ngwa Michael ?
 - A) Line manager
 - B) Staff manager
 - C) Direct manager
 - D) Production manager
18. It is a principal cause of conflict in a matrix organization?
 - A) Subordinate answer and report to one manager
 - B) Subordinate answer and report to two managers
 - C) Subordinates answer and report to director of the company
 - D) Subordinate answer and report to finance manager

19. Top management of an organization can have better information about the company from?
A) Formal organisation
B) Functional organisation
C) Informal organisation
D) Matrix organisation
20. The best out of the best idea is found when there is?
A) Actualization in the enterprise
B) Decentralization in the enterprise
C) Centralization in the enterprise
D) Decision making is one
21. An organizational chart which shows that the managers have the highest power an authority could be?
A) Horizontal chart
B) Vertical chart
C) Circular chart
D) Concentric chart
22. Vital information that can be obtained in an enterprise chart is
A) Cost of activities
B) Group of activities
C) Does not ignores formal organisation
D) Group of organisation
23. What could activate a manager to look after some certain number of subordinates
A) Better personal contact
B) Better communication
C) Better control
D) Nature of the work
24. To think of customers need's and environmental changes, directors should consider,
A) Accommodation
B) Communication
C) Association
D) Accountability
25. A means through which subordinates could be identified for promotion is?
A) The relationship with that employee
B) The decision of employees
C) The development of employees
D) The delegation of employees
26. The vice chancellor of the university of Bamenda sometimes refuses to assign task to his collaborators, this could be caused by,
A) Confidentiality
B) Confirmation
C) Authority to delegate
D) Continuality
27. It could influence employees to achieve the desired result of the organisation;
A) Authority
B) Right of the manager
C) Power
D) Order
28. In some schools some employees are elected to manage the organization. This could be
A) Broad committee
B) Standing committee
C) Commission committee
D) Task force committee

29. If MAYOR COMPANY LTD which provides cooking oil embarks on research and development this could be ;
A) Role culture
B) Power culture
C) Task culture
D) Level culture
30. Social validation allows individual to justify their attitudes and values or social comparison helps individuals evaluate their own action by comparing themselves to others. This is seen in ?
A) Interest group.
B) Reference group.
C) Friendship group.
D) Command group.
31. In an organization, personnel may come together because of ?
A) Affiliation
B) Inflation
C) Implementation.
D) Combination.
32. Force which will influence change internally in an organisation is ?
A) Law passed by parliament.
B) State polices.
C) High employee turnover.
D) High competitors.
33. Low percentage of resistant to change is as a result of ?
A) Self-interest.
B) Uncertainty.
C) Lack of trust.
D) Negotiation.
34. A situation where a production manager give instruction to subordinate in purchasing department is?
A) Vertical communication.
B) Horizontal communication.
C) Informal organization communication.
D) Diagonal communication.
35. In the bank, the manager is able to solve problems according to the situation, he is ?
A) Trait leader.
B) Behavioural leader.
C) 1,9 leader.
D) Contingency leader.
36. Top level managers want that the goal of the organization should be achieved in a very short time possible, he is?
A) Autocratic leader.
B) Democratic leader.
C) Laissez fair leader.
D) Creative leader.
37. The driver of an agency successfully drives his car with his passengers to their destination, he has been?
A) Cotemporary motivated.
B) Human relation motivated.
C) Human resource motivated.
D) Traditionally motivated.

TURN OVER 3

38. Identify an approach to achieve effective coordination.
- Different in behaviors
 - Management techniques.
 - Management consultant.
 - Managing all the personnel.
39. In the bread producing firm, the manager is always available to ensure that quality of the product meet standard. His is performing?
- Feed forward control.
 - Feedback control.
 - Good will control.
 - Steering control.
40. It is a production management technique
- Floor study.
 - Batch study.
 - Work study.
 - Job study.
41. A technology in which new product is designed, would be?
- Computer aided manufacturing.
 - Computer aided design.
 - Manufacturer resource design.
 - Materials requirement design.
42. X, Y, Z, COMPANY Ltd has a fix cost of 60,000FRS. The company produces 20 units at the cost of 10000FRS per unit and all these units can be sold at 50,000FRS per unit. What are the contribution sales to ratio?
- 70%
 - 85%.
 - 80%.
 - 90%.
43. In designing a purchasing policy, which of the following can be considered?
- Machine capacity.
 - Labor capacity.
 - Manpower, capacity.
 - Quality capacity.
44. A Company have the following stock .
Minimum stock 400 units.
Lead time 15----25days.
Security margin 40%.
Maximum usage 600units.
Economic order quantity 8000 units.
What is the maximum stock.
- 15200units.
 - 162000units.
 - 152000uints.
 - 150000units.
45. The shuffled stage of human resource management.
- In depth interview.
 - Physical examination.
 - Initial screening interview.
 - Complete application forms.
 - Background investigation.
 - Testing.
 - Job offer.
- The right order of the stage in the selection process of employment will be?
- iii, vi,v,iv,i,ii,vii.
 - iv,iii,vi,v,i,ii,vii.
 - vi,iv,iii,v,ii,vii.ii.
 - iii,iv,vi,v,i,ii,vii.
46. A.B, C. Company's statement of financial position is?
- Cash 300,000FCFA.
Debts due for 8 months 500,000FCFA.
Debts due for 36 months 350000FCFA.
Inventory 14,000FCFA.
Cash at bank. 120,000FCFA.
The quick ratio is?
- 0.38
 - 0.58
 - 0.48
 - 0.68
47. The record of a ceramic tile company in Kribi Cameroon in the month of December 2019.
Sales 600,000FRS and gross profit is 30% of sales, if expenses is 25000FRS. What is the net profit?
- 1655000FRS.
 - 145000FRS.
 - 175000FRS.
 - 155000FRS.
48. Identify the main component of business plan.
- Source of funding and manufacturing.
 - Culture, customers.
 - Recognition and cash.
 - Customer and orientation.
49. When an insurance policy is bought, it would be a technique of?
- Absorbing risk.
 - Avoiding the risk.
 - Preventing the risk.
 - Transferring the risk.
50. In business law failure to comply with the terms of a legally binding contract is known as
- Breach of contract
 - Termination of contract
 - Default of events
 - Abuse of confidence

END
GO BACK AND CHECK YOUR WORK